

Calvert Hall is currently seeking a Dining Room Proctor for the 2019-2020 school year.

Calvert Hall College High School, a Catholic and Lasallian college preparatory school, provides a diverse community of young men with a broad and balanced human and Christian education through excellent academic and extracurricular programs that promote leadership, achievement and service within the church and community.

We are seeking a **Dining Room Proctor**.

For this position, the candidate must be able to:

- Proctor and supervise the dining hall. This requires ensuring that behavior is appropriate and in accordance with the rules and culture of Calvert Hall. Insisting that students maintain the cleanliness of the dining hall is also requirement.
- Work well in a team environment.
- Exercise good judgement to enforce rules and regulations while creating a positive atmosphere for students.

This position will also coordinate the distribution, collection, and record-keeping of textbooks.

Preference will be given to someone who has the background and knowledge to potentially teach a class. There is also a strong preference for someone who will coach/moderate and be involved in our extra-curricular program.

Calvert Hall is an equal opportunity employer, and is constantly seeking excellent candidates to fill faculty and staff positions. In each position, we seek someone who is open to professional growth and will be committed to our school's Lasallian mission.

Deadline: Resumes for this position will be accepted until August 9.

Qualified candidates can submit their résumé electronically to employment@calverthall.com (Word/PDF/RTF format preferred). Résumés can also be mailed to:

Chuck Stembler, Principal

Attn: Employment
8102 La Salle Road
Baltimore, MD 21286